

## Lindum Sports Club – House Rules and Bye-Laws

1. The name of the club shall be “Lindum Sports Club” (LSC)
2. The address of the club shall be The Lindum Sports Association Limited (LSA), St Giles Av, Wragby Road, Lincoln and the premises of the club shall include such part of the clubhouse and/or other buildings designated by the committee in conjunction with the LSA.
3. The objects of the club are for the benefit of persons interested in amateur sport and recreation and leisure activities and particularly members of the clubs affiliated with the LSA and for affording to the members, social and entertainment facilities.
4. The Club shall be managed by the House Committee which is elected from Directors of the LSA at the board meeting immediately after the AGM of the LSA in accordance with the LSA Articles of Association. The committee has the power to elect its own Chairman, make any bye-laws, rules or regulations which they think fit for the management and administration of the club, and shall have control over receipts and expenditure of the club. At all committee meetings the Secretary and Treasurer of the LSA shall be ex officio members of the committee. The committee shall have the power to co-opt other Directors or Officials of LSA to act with them. Non Director LSA officials can be co-opted onto the House Committee but will have no voting rights.
5. The officers of the club shall be the Secretary and Treasurer of the LSA and other Directors of the LSA elected at the Board Meeting after the LSA AGM or co opted Directors.
6. The House Committee will;
  - a. Have sole control of the supply of intoxicating liquors, beverages and food and will arrange for the purchase thereof and for the supply to members at such prices as directed by the LSA Board.
  - b. Account for all purchases and receipts in connection with all aspects of the club.
  - c. Look after the fabric of the building and any regulatory requirements.
  - d. Ensure no arrangements are made for any person to receive any commission, percentage or similar payments at the expense of the club with reference to the purchases of alcohol by the club.
  - e. Ensure no arrangements are made for any person to derive any monetary benefit from the supply of alcohol to members or guests apart from to benefit the club as a whole.

### Members

7. Membership of the club shall be limited to members of the affiliated and associate clubs of the LSA, LSA Officials and Social Members who subscribe to the funds of the LSA either as shareholders or donors provided they satisfy the committee that they are interested in the promotion and encouragement of amateur sport.
8. Affiliated clubs are as defined in the LSA Articles of Association. Proof of membership of an affiliated club is proof of membership of The Lindum Sports Club and any member whose membership of an affiliated club is terminated for whatever reason is no longer deemed to be a member of the Lindum Sports Club.
9. LSA Officials are Directors and Employees of the LSA.
10. The election of social members shall be by the House Committee. All candidates for membership must be proposed and seconded by members of the club, to whom they must be known personally and who are prepared to vouch for their qualifications under Rule 7 above, or nominated by the General Committee of an affiliated club who will confirm that the nominee is a bona fide member of that club. Notice of proposed election shall be displayed prominently in the Club House for at least 48 hours before the election of a member.
11. In the event of a candidate not being elected, his or her proposer and seconder shall be notified but the committee shall not give a reason for the decision.
12. Election is for one year only and all members come up for election each year.
13. The financial year of the club coincides with the financial year of the LSA.
14. No member shall be entitled to use the premises set aside for the club until he or she has paid his or her subscription to their affiliate club or LSA.
15. The subscription for Social Members is £4.00 per year.
16. There shall be at least 25 members.

## House

17. Members should conform to all reasonable requests made by the House Committee when notified to members either verbally or by way of the notice board.
18. Members are required to refrain from any conduct that is not in the best traditions of the LSA. LSA Officials will be entitled to speak to any member who, in their opinion, is not maintaining such standards.
19. Members are required to refrain from any conduct that would cause damage to any LSA property and to report immediately to the House Committee, or to any member of the House Committee, any accidental damage caused by them.
20. All sports shoes must be removed before entering the LSA Clubhouse following matches or training. Studded footwear is not permitted in the Clubhouse at any time except in the changing rooms.
21. Members are expected to maintain a suitable standard of dress that is in the best traditions of the LSA. The wearing of sports clothing both during and, for a reasonable time, after a match is considered appropriate. Muddy clothing is not appropriate.
22. LSA Officials will be entitled to speak to any member who, in their opinion, is not suitably attired in the Club House.
23. Members will be required to vacate the Club House within 30 Minutes of the Bar closing time on any given evening.
24. Members, guests & staff members leaving property within the environs of the LSA do so at their own risk.
25. No member may remove LSA property without the consent of a member of the House or Grounds Committee.
26. With the exception of notices posted by LSA Officials, notices for display within the Club House must be approved and initialled by a member of the House Committee and displayed according to their instructions.
27. Members may not interfere with any notices other than to indicate availability or otherwise on Match Selection notices or to complete, where relevant, written advices.
28. Table games may be played in the Club House providing there is no gambling. Table games that will damage surface areas are not permitted.
29. No person under the age of 14 is allowed within the Club House unless accompanied by an adult member, except junior members are permitted to enter the Club House for a short period before and after either playing for senior teams or attending sports coaching whilst awaiting collection by a parent.
30. Junior members between the ages of 14 and 18 and other children accompanied by an adult member are allowed in the main LSA Clubhouse provided that they maintain an appropriate standard of behaviour (as set by the requirements of these House Rules). Any LSA Official will be entitled to ask Junior members to leave the Club House or parents to remove their children if they consider their behaviour to be unsuitable.
31. The only animals permitted within the Club House and grounds are Guide Dogs.

## Guests

32. Members are welcome to bring occasional guests to the LSA on the basis that they will be held to be responsible for the conduct of their guest(s) while they remain within the confines of the LSA and the environs of The Lindum.
33. Persons other than members and their guests who are members of another club with objects of a similar nature may be provided with intoxicating liquor by the Club for consumption on the premises as it may to members and guests.
34. Visiting teams are deemed to be guests of the affiliated clubs and as such are responsible for the conduct of those teams.
35. No guest, with the exception of the spouse, girlfriend or boyfriend of the member, or parent of a junior member, may be invited to the LSA more than six times in any calendar year.
36. No member may invite more than three guests at any one time, other than for official LSA or affiliated club functions or by prior approval of the House Committee.

## Bar

37. Clubhouse and Bar opening and closing hours, as notified to the members by the House Committee, must be strictly observed.
38. Members are reminded that under the terms of the Licensing Laws, no person under the age of 18 may purchase or consume liquor at the Bar. Nor may any member or guest purchase alcoholic drinks for anyone under 18.
39. No person other than those authorised by the Club Manager may enter the Bar area.
40. No credit may be extended to members using the Bar but, at the discretion of the Bar Staff, cheques or Debit Card cash back facility up to a value of £50 may be cashed on the exhibition of a valid Bank Card and proof of identity. Anyone who has had a previous transaction to the LSA dishonoured will forfeit this privilege.
41. Only food and beverages purchased on the premises can be consumed in the clubhouse vicinity, except with the express written permission of the House Committee.

## Bookings

42. Where an affiliated Club has a published fixture list the Clubhouse is deemed to be available to that Club on those events, therefore booking or diarising them is not necessary. A copy of the fixture list should be provided to the Club Manager, House Committee and Grounds Committee as early as possible before their season starts. After 6.30p.m. booked events will take preference.
43. Bookings for any of the facilities on the pricing structure will only be accepted on a booking form and are only accepted on confirmation from Club Manager or House Committee.
44. Rearranged matches, Cup Matches or fixtures outside the published fixtures list must be booked so as to give staff notice of the event.
45. Affiliate clubs do not need to fill in a booking form for committee meetings but these need to be diarised behind the bar through a member of staff as early as possible to prevent clashes. Room preference is not guaranteed and Booked events take priority.
46. The Diary kept behind the bar is for all events to be entered so staff can plan resource.
47. Outside organisations wishing to hold meetings must fill in a booking form.
48. If the Kitchen is required it needs to be booked.

## Television

49. When sport is being televised, members wishing to watch will have the right to do so during opening hours. At other times, or when sport is available on more than one channel, the majority choice will prevail.
50. Senior members will have preference over Junior members. The Bar Staff or a member of the House Committee will control satellite and Cable television channels. At no time should a LSA member enter the bar environs for this purpose.

## Ground and Equipment

51. The decision of the Grounds Committee, Groundsman or Grounds Contractor on all matters affecting the use of the Ground is final and must be obtained in all cases of doubt re the fitness of the ground for play.
52. Equipment entrusted to appointed team captains is their responsibility or that of their nominee.
53. No Sports bags will be allowed in the main lounge. All sports bags must be temporarily stored in the changing rooms or the Entrance Hall. All sports bags and other personal equipment must be taken home on leaving the Club House. Security of personal equipment is the responsibility of the player.

## Standards of Conduct

54. Members are expected to maintain the high standards of behaviour and sportsmanship associated with the LSA at all times. Behaviour by members that is impolite, irresponsible or offensive to other members, or their guests, within the Club House, Ground or Car Park will not be tolerated.
55. Members leaving the confines of the LSA are expected to do so causing as little disturbance to local residents as possible.

56. Members are requested to assist the Bar Staff by returning empty glasses. Where liquor or soft drinks have been served in bottles or cans members are asked to assist Bar Staff by returning these for recycling or by placing empty containers in the bins provided.
57. Members are requested to assist Bar Staff and the House Committee by making proper use of waste bins and ashtrays. Any accidental spillage should be reported to the Bar Staff. The assistance of members in the clearance of such spillage is appreciated.
58. In the interests of energy conservation, members are requested to ensure that, when they are the last to leave an area, lights have been switched off, showers are checked and doors are locked and secure.
59. Practice will be carried out in an orderly fashion and players must refrain from deliberately hitting any ball that may endanger other members, guests or adjoining property. Practice is not permitted in front of the Club House.
60. Players are reminded of their responsibility regarding the playing area and should not score the surface at any time. Separate Bye Laws regarding the artificial hockey pitch should be referred to prior to using the facility.
61. Changing Rooms should be left in a tidy state and the LSA has the right to charge any club for extra cleaning if changing rooms are left in an unacceptable state.

### Discipline

62. These rules are made by virtue of the power conferred on the House Committee within the Articles and Memorandum of the LSA.
63. Failure to observe these rules by any member (including Junior members) will be regarded as a breach of LSA discipline, and, as such, may be referred to the House Committee by any member having cause for complaint or, alternatively, action may be taken directly by the House Committee. Any breach of LSA discipline may result in proceedings being taken by the House Committee, or, at the discretion of the House Committee, individual cases may be referred to a sub-committee constituted for that purpose.
64. Procedure at disciplinary proceedings will be at the discretion of the House Committee. The member who is the subject of disciplinary proceedings will be entitled to be heard by any constituted committee, having previously been informed as to the nature of the complaint, and the member shall be entitled to call witnesses whom they think may assist in their defence. In all matters of discipline the discretion of the House Committee shall be absolute and not subject to review other than as laid down by the Constitution.
65. In general terms, any matter which has been reported to the Police with a view to Court proceedings being taken, or which in the opinion of the House Committee could form the basis of such a report, may be deemed a breach of discipline. This jurisdiction of the Committee extends to the Ground at Lindum, all buildings thereon and the Car Parks.
66. Any conduct which causes offence to another member or guest or which is calculated to cause such offence, may amount to a breach of discipline although, if such conduct is trivial by nature or unintentional, then no breach shall be deemed to have been committed. In particular the persistent or loud use of foul language shall amount to a breach of discipline.
67. The House Committee reserve the right to censure, suspend or expel any member found to be in breach of LSA discipline and to publish their decision by way of a notice displayed within the Club House.
68. Members' complaints regarding any LSA issue should be directed to the Chairman of the LSA or, in his absence, to a member of the House Committee. At no time should members raise complaints directly with LSA Employees.
69. A member shall cease to be a member :
  - a. On ceasing to be eligible or qualified in accordance with Rule 7.
  - b. If he or she does not pay his or her subscription to the Club or to his or her affiliate club within three months after it has become due under the rules of either Club.
  - c. If served with notice in writing that his or her membership has been cancelled. The decision of the House Committee with regard to such cancellation shall be final and where appropriate the affiliated club shall be informed.